

CYPRESS CHRISTIAN SCHOOL

Tuition Assistance Program

The program

CCS operates a need-based assistance program for enrolled families. Each year's tuition assistance awards are determined by the number of applicants, the amount of verifiable financial need each applicant has, and the donations available to meet tuition assistance needs. The school does not have an endowment, so funds are from donations made by current or former CCS families. Awards given are usually between 5%-20% of the full tuition amount, so families should be prepared to pay at least 80% of the school tuition themselves.

CCS utilizes Blackbaud Financial Aid Management to streamline the tuition assistance assessment process. Families submit the application and supporting documents through a secure portal, and Blackbaud makes recommendations to CCS based on data collected. In addition to Blackbaud's recommendations, each family's financial and personal situation is considered. In some cases, a home visit is required as part of the tuition assistance application process.

Tuition assistance is awarded annually to assist with tuition payments, so it is not used to cover application/enrollment fees, optional program costs, or other fees. Assistance monies are awarded in a prorated method throughout the school year and are not applied retroactively.

Once awarded, as a condition of continuing to receive tuition assistance, the student(s) and parent(s) must be supportive of the school in word and deed, and they must remain in good standing with the school in conduct, academic performance, and financial accounts.

Eligibility

Any family in good standing academically, behaviorally and financially with the school may apply for the tuition assistance program.

Guidelines

Primary consideration will be given to:

- Families whose income does not exceed \$100,000 after deducting the total cost of tuition
- Families who are enrolling multiple students
- CCS families who are returning from the prior school year

Timelines

Returning families should complete an application for the upcoming year by April 16 for the best possibility of receiving assistance. First-year families should complete their application within 30 calendar days of acceptance of their student(s) for the best possibility of receiving assistance. Applications are not considered complete until all supporting documentation has been provided.

Application Process

To apply for need-based assistance through Blackbaud Financial Aid Management:

1. Complete the confidential online application and pay the \$55 application fee. [Blackbaud Financial Aid Management](#)
2. Upload supporting documentation to include:
 - a. Copy of most recent federal tax form, including all applicable schedules
 - b. Copy of most recent W-2 for both parents
 - c. Copy of supporting documentation for all additional income sources both taxable and nontaxable (Social Security, VA benefits, child support, workers' compensation, gifts/loans from family members and/or any other sources of income - whether or not those monies are reportable as taxable income on your federal taxes.)
 - d. Additional information as requested
 - e. Please note that Blackbaud's review of uploaded documents may take up to 10 business days.

If you have questions or concerns about the application process, you may contact Blackbaud phone support at 800.360.8027 or use the on-line chat by clicking on the icon in the lower right corner of your Blackbaud account screen.

For questions or additional information about the CCS tuition assistance program, please contact [Stephanie Williams](#) in the business office.