

# CYPRESS CHRISTIAN SCHOOL

## Tuition Assistance Program

### **The program**

CCS operates a need-based assistance program for enrolled families. Each year's financial assistance awards are determined by the number of applicants, the amount of verifiable financial need each applicant has and the donations available to meet tuition assistance needs.

CCS utilizes FACTS Grant & Aid to streamline the financial aid assessment process. Families submit an application and supporting documents through a secure portal, and FACTS makes recommendations to CCS based on data collected. In addition to FACTS' recommendations, each family's financial and personal situation is considered. In some cases, a home visit is required as part of the tuition assistance application process.

Tuition assistance is awarded annually to assist with tuition payments but is not used to cover application/enrollment fees, student fees, optional program costs or other fees. Assistance monies are awarded in a prorated method throughout the school year but are not applied retroactively.

Once awarded, as a condition of continuing to receive tuition assistance, the student(s) and parent(s) must be supportive of the school in word and deed and remain in good standing with the school in conduct, academic performance and financial accounts.

### **Guidelines**

All families and students who are in good standing academically, behaviorally and financially are eligible to apply for tuition assistance. Primary consideration will be given to:

- Families whose income does not exceed \$100,000 after deducting the total cost of tuition
- Families who are enrolling multiple students
- CCS families who are returning from the prior school year

### **Timelines**

Returning families should complete an application for the upcoming year by April 16 for the best possibility of receiving assistance. First-year families should complete an application within 30 calendar days of acceptance of their student(s) for the best possibility of receiving assistance. Applications are not considered complete until all supporting documentation has been provided.

## **Application Process**

To apply for need-based assistance through FACTS Grant & Aid:

1. Complete the confidential online application and pay the \$40 application fee.  
[FACTS Grant & Aid Assessment](#)
2. Upload supporting documentation to include:
  - a. Copy of most recent federal tax form, including all applicable schedules
  - b. Copy of most recent W-2 for both parents
  - c. Copy of supporting documentation for all additional income sources both taxable and nontaxable (Social Security, VA benefits, child support, workers' compensation, gifts/loans from family members and/or any other sources of income. whether or not those monies are reportable as taxable income on your federal taxes)
  - d. Additional information as requested
  - e. Please note that FACTS' review of uploaded documents may take up to 14 business days

If you have questions or concerns about the application process, you may contact [FACTS Customer Care](#) or speak with a representative at 866.315.9262 between the hours of 7 a.m. and 7 p.m., Monday through Thursday and 7 a.m. through 5 p.m. Friday, excluding holidays.

For additional information about the CCS tuition assistance program, please contact [Donna Rhodes](#) in the CCS Business Office.