

CCS Elementary Livestream Guidelines: Livestream 3.0

1. Who should be online and when?

- Livestream learning will only be provided in the event that a student has a confirmed exposure to COVID or a confirmed COVID diagnosis.
- Kindergarten and First grade students will not be livestreaming. The teacher will communicate Seesaw assignments as needed.
- For any other illnesses or family circumstances, students will be counted as absent and the teacher will help students make up their work at a later date unless prior approval from division principal is received.
- Before a student utilizes the livestream option:
 - Contact Kristi Nealy and Nurse Brown via email to notify the school of your child's illness/absence.
 - Pre-approval required from Nurse Brown and designated administration.
 - Nurse Brown/admin will notify homeroom teacher.
 - Upon approval, a TEAMS link will be sent by the homeroom teacher to the parent.

Specials:

For individual students who are quarantined due to a COVID exposure or diagnosis, specials classes will be excused for the duration of the quarantine to allow additional time for rest. Science Lab work will be made up at the discretion of the Science teacher.

In the event that an entire homeroom has been quarantined, specials will be scheduled online for the duration of the quarantine.

2. What should parents do and in what order?

What to do if I think my child is sick:

- Contact Nurse Brown and Kristi Nealy.
- Along with Nurse Brown, evaluate if your student needs medical care.
- Provide appropriate medical documentation regarding illness.

What to do if my child has COVID (upon quarantine approval):

- Print documents for all classes that week.
- Set up student in an area that is appropriate for livestream, free from distractions, with headphones that include a microphone.
- Ensure that students are logged into TEAMS and in the waiting room by 7:45 a.m.
- Parents are responsible for being their child's homeschool coordinator/facilitator during their quarantine.
- Periodically monitor your child during their livestream.
- Assist student in returning assignments per the teacher's instruction.

*Any late students logged in after 7:45 a.m. will not be admitted into TEAMS and will be considered absent for the day.

<p>3. What should students do?</p>	<ul style="list-style-type: none"> • Be logged into the waiting room by 7:45 a.m. or they will not be admitted. • Be dressed in complete school uniform, both top and bottom. • Have supplies within reach: printouts, manipulatives, school supplies, headphones, etc. • Follow teacher's TEAMS expectations for the full duration of class. • Make sure to be actively listening. • Complete tests and quizzes independently. • Leave video on and remain muted until called upon by the teacher.
<p>4. What should teachers do?</p>	<ul style="list-style-type: none"> • Contact parents via email with the TEAMS link and needed assignments within 24 hours of approval from Nurse Brown/administration. • Open the TEAMS link at 7:45 a.m. • Communicate with parents and students to ensure student success. <p>*Assignments and activities may be modified at the discretion of the teacher.</p>

*These guidelines are in place for the best interest of elementary school students attending Cypress Christian School.